



Tel : Office: 27098951/293, 27098072  
CONTROLLER OF EXAMINATIONS,  
OSMANIA UNIVERSITY,  
HYDERABAD - 500 007.

(Reaccredited by NAAC with A+ Grade)

No.003 /UG/Backlog/Exams/2020

Dated: 05.03.2020

## NOTIFICATION

### (U.G B.A/B.COM/B.Sc/B.B.A/B.S.W) Y.W.S I, II & III Year BACKLOG CANDIDATES

The Schedule for payment of examination fee and submission of application forms for B.A/B.Com/B.Sc /B.B.A/B.S.W (Y.W.S) Backlog Examinations to be held in April / May 2020.

Descriptions	Last dates		
	Without late fee	With late fee of	
		Rs. 200/-	Rs 500/-
<b><u>To Students</u></b> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	19.03.2020	24.03.2020	30.03.2020
<b><u>To Colleges</u></b> 1.Remittance of consolidated Examination fee to Registrar ,O.U Exam Fee Fund A/c No. 52198262033.  1. Preparation & Submission of E.A.F. Online	21.03.2020	27.03.2020	31.03.2020
Submission of printed EAF form along with NR & Fee Abstract etc to the Exam Branch, O.U.	30.03.2020		31.03.2020

### SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- The college login will be closed after the last date as mentioned above.
- The late fee will be levied automatically in case the fee is not remitted to the O.U. A/c .
- Late Fees will be levied, if online EAFs are not submitted on or before due date, even if fees remitted into fund account within due date.
- The Principles are requested to transfer consolidated exam fee amount into Registrar, Osmania University Exam Fee Fund A/c No 52198262033 (SBI, O.U Branch, IFSCCode SBIN0020071")through NEFT/RTGS only.
- It is informed to the Principals of all UG colleges that not to direct students to the Examination Branch, O.U for late fee, otherwise disciplinary action will be initiated.
- Application forms without late and with late fee of Rs 200/- with all the above requirements should reach the Examination Branch, OU, on or before 31.03.2020. Application forms with a late fee of 500/- should reach the examination branch on or before 01.04.2020. A penal fee @ Rs.5,000/- per faculty will be collected per day from the college on applications received after the above dates.
- The candidates who have appeared for III year in double the duration of the course but not crossed (8) years from the date of admission and intended to write backlog papers, have to pay an amount of ₹ 1000/- per paper, along with normal examination fee i.e. Candidates admitted During the academic year 2012 - 2013 & 2013 - 2014

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**Note:**

**I.**


- a. The details of Examination Fee schedule is enclosed.
- b. The Examination application forms of all students (All batches) are to be submitted online through college login. Also, hard copy of the same may be downloaded and submitted to the examination branch duly signed by the Student and the Principal concerned along with photocopy of Memo.

**II.**

- a. Whenever the syllabus changes, two more examinations i.e one in the following September and the other in the following March shall be conducted according to old syllabus/regulations. Candidates not appearing in these examinations or failing in them shall take the examinations subsequently according to the changed syllabus/regulations. \* All Backlog candidates have to write their Examinations according to the present syllabus.
- b. All the candidates of all Batches who are writing English paper- I & Paper- II have to appear for the Viva- Voce, CBT and Theory Examination.
- c. The exact date of commencement of the examinations and detailed time - table will be notified later.
- d. Each Practical paper, IHC, Env. Studies, Science & Civilization, Comp Skills I & II and Human Values & Professional Ethics are treated as separate papers. The Candidate has to pay the examination fee and register for the examination.

**III. Submit all the Application forms along with the**

- a. Consolidated fee receipt obtained from the Bank for having transferred the amount through NEFT/RTGS may be submitted to the Deputy Registrar (Cheque-II) Section, Examination Branch, O.U, where Receipts Pertaining to B.A/B.Com/B.Sc/B.B.A will be issued separately. (In no case individual receipts/DD's submitted by students will be accepted).
- b. Nominal Rolls (Only one copy) : One hard copy of nominal rolls (consolidated list of candidates) generated using the Students online information System after due verification and signed by the Principal.
- c. Fees Abstract (in duplicate) One hard copy of the Fee Abstract Prepared/downloaded using the link provided at College Login.

  
4/13/2020  
CONTROLLER OF EXAMINATIONS

**Copy to :**

- 1) The Principal of concerned college,
- 2) The Director, Directorate of Academic Audit, O.U.
- 3) The Deputy Registrar, Academic, O.U.,
- 4) The Jt. Director, Directorate of Academic Audit, O.U.,
- 5) The Finance Officer, O.U.,
- 6) The Deputy Registrar, Accounts, O.U.,
- 7) The Addl. Controller of Examinations (Confidential.), O.U.,
- 8) The Addl. Controller of Examinations (EDP), O.U.,
- 9) The Director, University Press and Publications, O.U.
- 10) The Chief Public Relations Officer, O.U,
- 11) The Spl.Officer, Infrastructure, OU
- 12) The Dean, Students Affairs, O.U.,
- 13) The Secretary to Vice - Chancellor, O.U.,
- 14) The P.A. to Registrar, O.U.,
- 15) The Superintendent (Stores), Examination Branch, O.U,

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To  
The Principal

Sub: B.A./B.Com./B.Sc./B.B.A/B.S.W Backlog Examinations April /May- 2020, Backlog Examination Fee Details - Regarding.

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Sir/ Madam,

The details of Examination Fee payable for B.A./B.Com./B.Sc./B.B.A./B.S.W examinations is as follows :-

**1. B.A, B.Com, B.Sc & B.S.W. I, II & III Year**

a. Upto 2 papers	₹ 660/- + 50/- For Memo	} + ₹ 50/- For English CBT I/II
b. 3 or more papers	₹ 960/- + 50 /-For Memo	
c. Improvement for Paper	₹ 440/- + 50 /-For Memo	
d. Migration Fee	₹ 150/-	

(Candidates who took admission  
from other Board/University)


e. Additional Fee per Paper ₹ 1,000/-

(For Candidates admitted to I Year Degree Course (U.G) in the Academic year 2012-2013 & 2013 - 2014.

**2. B.B.A- I, II & III Year**

f. Upto 2 papers	₹ 850/- + 50/- For Memo	} + ₹ 50/- For English CBT I/II
g. 3 or more papers	₹ 1240/- + 50 /-For Memo	
h. Improvement for Paper	₹ 440/- + 50 /-For Memo	

Kindly, collect the examination Fee from the candidates for Backlog Examinations April/ May- 2020 as mentioned above and remit the same to the Registrar OU Fee Fund A/c No. 52198262033 as specified in the notification.

  
4/3/2020  
Controller of Examinations